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**Individual or Committee Submitting:**

**Date Submitted:**

**Contact Person:**

This form is to be used when submitting a proposal that requires the voting of the membership other than regularly scheduled voting items such as nominating a member of the year, electing officers and receiving reports. Approved proposals will be on the meeting agenda, and this completed form will be sent to members before the meeting so that members can consider the proposal and its implications *in advance*. The intent is to expedite the voting process.

1. Please describe the proposal in detail:
2. Please describe the goals or rationale of the proposal:
3. What MMTA resources will be needed to implement this proposal?